
Hulme Hall Grammar School



Behaviour Policy Covid-19 Amendment

This appendix to the Behaviour and Discipline Policy was adopted by Hulme Hall Grammar School following COVID -19 Schools Closures. Formulated in March 2020 in response to delivering remote online learning.

Updated in April 2020 with the introduction of on-site provision for priority groups, including vulnerable pupils and pupils of critical workers and 'live' lessons via Teams.

Updated in May 2020 to incorporate face-to-face sessions for Year 10 pupils.

1. Introduction

- 1.1 This appendix to the school Behaviour Policy details adaptations made since March 2020 and will continue to be updated as a working document in accordance with daily guidance from the DfE.
- 1.2 Implementation of this policy will also be guided by regular updates to the School Safeguarding Policy and the Health & Safety Policy / associated Risk Assessments.
- 1.3 This appendix talks about *teachers*. But when we use the word *teachers*, we also mean any *staff with responsibility for pupils*.
- 1.4 This policy appendix is specifically intended to:
- ensure the safety of every member of staff and pupil during this time
 - encourage young people to take responsibility for their behaviour during this time
 - tackle incidents/instances of poor behaviour effectively and fairly during this time
 - allow teachers to feel safe and supported during this time
 - foster an environment where all members of the school community respect and adhere to the social distancing guidance during this time
- 1.5 The information in this policy will be communicated:
- to pupils – in written communications sent home by the Headmaster and in an orientation session held when any pupil re-joins the school site
 - to teachers – via online INSET training and regular Teams Staff Meetings
 - To parents/carers – via written communication sent home by the Headmaster and in some cases via personal telephone conversations
 - To all stakeholders – via the school website

2. What we expect pupils to do during this time

- 2.1 Pupils must meet expected behaviour in class which is detailed in our school Behaviour and Discipline Policy.
- 2.2 Pupils must only use the entrance they have been assigned to enter the school building.
- 2.3 Pupils must sanitise their hands on entering the school building.
- 2.4 Pupils must follow any one-way systems in operation and walk directly to the classroom they have been assigned. Pupils are not permitted to move around the building freely or open any closed door.
- 2.5 Pupils must sanitise their hands on entering a classroom.
- 2.6 Pupils must walk directly to their assigned desk. Pupils must only sit at their assigned desk. Pupils must not touch any desk assigned to another pupil or any equipment on a desk assigned to another pupil.
- 2.7 Pupils must not attempt to make physical contact with any person.

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- 2.8 Pupils must not attempt to deliberately move within 2 metres of any person.
- 2.9 Pupils must not deliberately and unnecessarily perform actions associated with symptoms of COVID -19, for example but not limited to, coughing and/or sneezing.
- 2.10 Pupils must follow the government guidance when needing to cough or sneeze by covering their mouth and nose with a tissue or coughing or sneezing into their arm.
- 2.11 When working online in a 'live' Teams lesson, pupils must adhere to the detailed information in the Student Guide to Microsoft Teams – Student Code of Conduct section.
- 2.12 Due to the movement of teachers, rather than pupils between classrooms, there may be instances during transition where pupils will be temporarily unsupervised. Pupils must continue to meet the expectations that have been detailed and explained to them during these times.
- 2.13 Pupils assigned to a working POD must not attempt to make physical contact with a pupil from a different POD.
- 2.14 At breaktimes, pupils are always expected to adhere to social distancing measures and must remain within their allocated break area (preferably outside weather – permitting). Any equipment used – e.g. basketball / football / badminton racket, should not be shared and should be cleaned regularly.
- 2.15 Use of toilets for specific groups will be allocated, numbers restricted and flow in and out managed. Pupils are reminded to adhere to government guideline on hand washing.

3. What we expect our teachers to do during this time

- 3.1 We expect all our teachers to read and, if on site, sign relevant risk assessments. Staff will receive specific INSET training regarding updates to the pupil behaviour policy and the associated health and safety.
- 3.2 We expect all our teachers to address any behaviour that is unacceptable – i.e. dealing with any pupil breaking our school rules / failing to follow reasonable instruction.
- 3.3 Teachers will address poor behaviour by speaking to the pupil and giving them an instruction to stop the witnessed behaviour before informing the relevant KS Manager / a member of the Senior Leadership Team of the poor behaviour witnessed.
- 3.4 For some pupils with SEND - eg an EHCP it may be necessary for staff to adopt reasonable adjustments – as for example, individualised guidance and specific interventions may be necessary to support a pupil with sensory or OCD challenges. This should be outlined in their individual behaviour plan / risk assessment and updated and adjusted, as necessary.
- 3.5 Where the behaviour of a pupil makes us worried that they are suffering, or are likely to suffer or cause significant harm, we expect our staff to follow our Safeguarding Policy.

4. The actions we may take when a pupil misbehaves during this time

4.1 Any pupil that persistently cannot cooperate with our expectations will be directed to return home for a 'cooling off' period and will continue with home-learning until further notice. This period will be decided by the Headmaster / SLT who will assess if / when the pupil can return to face-to-face sessions.

In the case of persistent disruption to 'live' lessons, pupils may face a temporary ban from participating.

4.2 The following are some examples of what we consider to be unacceptable behaviour specific to the context of the online provision / on-site provision / phased return delivery of face-to-face sessions, though the list is not exhaustive:

- refusing to sanitise hands
- not moving directly to the allocated classroom
- deliberately making contact, or attempting to make contact, with another person
- deliberately moving within 2 meters, or attempting to move within 2 meters, of another person
- not attempting to cover the nose and mouth with a tissue or arm when coughing and/or sneezing
- Posting / saying anything that may be deemed as inappropriate / offensive during an online or 'live' lesson or on Microsoft Teams / Office 365

4.3 Any pupil that displays behaviours that demonstrate they are **not willing** to cooperate with us in maintaining a safe environment will be deemed to have **committed a serious breach** of the School's behaviour policy. In this instance the Headmaster, after a full investigation, will contact the pupil's parent(s) / carer(s) and may impose a serious sanction

- Such an example of a serious offence would include **deliberately** and unnecessarily performing actions associated with symptoms of COVID -19, for example but not limited to, coughing and/or sneezing

5. Behaviour outside the school during this time

5.1 Pupils should not congregate in groups with others beyond their household before or after school.

5.2 Pupils must leave the school site when directed and once through the gate make their way directly to their home.

5.3 Failure to follow these instructions outside of school during this time may result in the appropriate sanction being imposed.