



# Hulme Hall Grammar School

## School Closure Policy

This Procedure is applicable to all pupils in the School including those in Pre-School

### GUIDANCE FOR PARENTS/CARERS ON INCIDENCES SUCH AS SEVERE WEATHER

#### Closure Outside School Hours

If there has been severe weather outside school hours (which may comprise, but should not be limited to, heavy snowfall or rainfall), Parents/Carers should establish the School's status as early as possible in the morning before leaving home by:

- Checking for a text message from School (we will endeavour to contact you by 7:30am).
- Logging on to the School's website for the latest news from 6:45am.
- Reviewing the school's Facebook and Twitter accounts.

If there is no such message on any of the above forums, Parents/Carers should assume that School will be open as usual and normal journeys should commence if it is safe and practically possible to do so.

However, please do not set out on the journey to School before completing the checks noted above as, in the event of closure, no School buses will be running and there will be only limited personnel on site at School.

#### Closure During the School Day

If an incident occurs or should the weather deteriorate significantly during the School day such that it is deemed unsafe for pupils to remain on site, the following actions will be taken:

- The Headteacher will agree on a time for the School to close with the Bus Companies.
- Staff will be informed of the decision and will gather in Form Rooms with pupils where a register will be taken. Pupils will be supervised until they are able to return home safely.
- The School's website will be updated with closure details and emails and texts will be sent out to Parents/Carers.
- Pre-School/ JLC: Parents/Carers will be asked to collect pupils as quickly as possible.
- Senior School: Pupils will be given the opportunity to contact Parents/Carers under the supervision of their Form Tutor who will ascertain how they are to get home. These arrangements will be strictly adhered to.

**All pupils will remain supervised in school until they are able to return home safely**