

Every member of staff at Hulme Hall pre-School will act in the best interests of pupils at all times. We do our utmost to ensure the welfare of our children during the school day. Staffing arrangements are made to meet the needs of all children and to ensure that their safety is paramount through supervision.

We ensure our Staff:Child ratios are in compliance with ratios set out in the 'Statutory framework for the Early Years foundation stage' 3.28 3.30 3.32 3.33

- There is structured supervision for all children throughout the school day starting at 7.30am and finishing at 6.00pm.
- There will be a member of staff with appropriate paediatric first aid training available to our children at all times.
- We always observe the required adult: child ratio - children under 3 - 1 adult to 4 children and children over 3 - 1 adult to 8 children.
- We guarantee that children will always be within the hearing or sight of an adult.
- Registers are taken daily to ensure that all children are on the premises
- A child who falls asleep is monitored regularly.
- We never leave a child who is using a potty or toilet seat unsupervised.
- We always escort and supervise children in outside areas.
- We always supervise children who are eating and drinking.
- At times during the week other staff will also be involved in leading some activities, including lessons for Music, PE and Dance. Our children will be supervised by appropriately qualified staff.
- We do not leave any child who is on an outing or trip unattended at the venue or in a vehicle.
- The arrangements for the supervision of children during educational visits and trips out of schools are described in our policy: "Educational Visits."

Review Date: September 2019