



# Hulme Hall Grammar School

Celebrating the individual since 1928

An independent co-educational school accredited by the Independent Schools Council

May 2018

Dear Parent / Carer

## **Guidelines Relating to the Examination Period**

Please find enclosed a Revision Timetable for the Summer 2018 Examination Period.

## **Study Leave Arrangements and Procedures for Pupils**

Pupils are required to be in school for their revision sessions and for their examinations. At all other times pupils can choose to work at home or work in the Year 11 Common Room. If a pupil chooses to stay in school they must sign in and also remember to sign out when they leave the site. The Common Room will be staffed throughout the day so pupils could opt to be in school full time throughout the examination period. It should be noted that the Common Room will be a quiet area of study and pupils using it must understand it is to be used for revision purposes only. Any pupil who receives 3 warnings regarding their behaviour and conduct will not be allowed to use the Common Room as a study facility.

Enrichment is open to all pupils who have accessed this service throughout the year.

When in school, Year 11 pupils will only be allowed in the examination room or the Common Room. They are not allowed to wander around the school or go to the local shops. Any pupil who does not follow these rules will have their study leave cancelled and will be required to attend school full time from 9.00am-3.30pm each day until their last examination.

## **Lunchtimes**

Lunch will be available for those pupils who remain on site.

## **Uniform**

Full school uniform must be worn when attending either preparation sessions or examinations including journeys to and from school.

## **Textbooks**

Textbooks are to be handed back to subject teachers on the day of the final paper in that subject. **A charge will be made for any textbooks that are not returned.**

## **Results**

These can be obtained either:

- a) By visiting school on Thursday 23<sup>rd</sup> August 2018. Candidates should proceed to the Hall where results will be made available between 10am and 12 noon.

**OR**

- b) By leaving *at the School Office* a stamped addressed envelope or email address. I regret that results cannot be given by telephone.

I wish your son / daughter every success in the forthcoming GCSE examinations.

Yours faithfully

**Rachael Allen**  
**Headteacher**

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