

Hulme Hall Grammar School

Hulme Hall Road, Cheadle Hulme, Cheadle, Cheshire SK8 6LA

Accredited by the Independent Schools Council



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September 2009

Dear Parent/Guardian

Re: Open Morning Preparations – Junior School

As you are no doubt aware, our Open Morning will take place on Saturday 17th October 2009 from 9.30am until 12.00 noon.

Preparations for Open Morning entail a great deal of additional work for teaching staff. Since the classrooms are normally in use at all times of the day, it is not possible to make such preparations whilst the children are in school.

The Junior School will close at 12 noon on Friday 16th October, to enable staff to make the necessary preparations for Open Morning.

Clearly, pupil safety is of paramount importance and I fully understand that some parents may prefer their children to remain in school. I have put contingency plans in place to cater for such cases.

Please read the following arrangements:-

For pupils who will be leaving school at midday...

- The school day will conclude at 12 noon.
- Pupils who have been given permission to go home will be checked off the register by their Class Teacher and will then be allowed to leave.
- Parents collecting their children may park in the playground as usual.
- The school bus service will operate as normal. Buses will depart from school at approximately 12.15pm

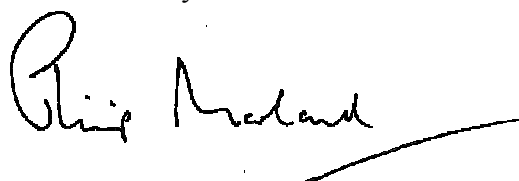
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For pupils who will remain in school...

- These pupils will remain in the care of staff and may assist them in their preparation for Open Morning.
- Normal lunchtime arrangements will apply.
- The school buses will do a 'double run' on this day and will return to school at the normal time.
- Parents who collect their children from school, will be able to do so at the normal time.

Please complete the attached reply / comment slip and return to school as soon as possible. **Pupils will not be allowed to leave school at 12 noon on Friday 16th October without written permission.**

Yours sincerely

A handwritten signature in black ink that reads "Philip Marland". The signature is written in a cursive style and is followed by a long horizontal line that extends to the right.

Philip Marland
Headmaster

REPLY SLIP : Open Morning Preparation

Please complete and sign the appropriate section

Pupil Name: _____ Form: _____

I give permission for my son / daughter to finish school at 12 noon on Friday 16th October 2009

I understand that normal school transport arrangements will apply.

Signed: _____ Date: _____

I request that my son / daughter remain at school on Friday 16th October 2009.

I understand that normal transport arrangements will apply at the end of the school day.

Signed: _____ Date: _____

Comments / Special Requests:-
